



Republic of the Philippines  
Office of the President  
**COMMISSION ON HIGHER EDUCATION**  
**REGIONAL OFFICE XI**  
Loyola St., Obrero, Davao City



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**MEMORANDUM FROM THE REGIONAL DIRECTOR**  
**No. 217, s. 2019**

**FOR : The Presidents/ Heads Private and Public Higher Education Institutions**  
**ATTENTION : Coordinators of STUFAPs, TDP and UNIFAST**  
**SUBJECT : COORDINATORS' MEETING**  
**DATE : October 30, 2019**

To fast-track payments of Grantees for STUFAPs, Tulong-Dunong (TD) and UNIFAST Programs for Fiscal Year 2019, all Coordinators are hereby enjoined to attend the said meeting on November 6, 2019, 8:00 AM to 5:00 PM, (venue to be announced in the official group chat).

Considering the schedule of reversion of funds, this Office is setting the deadline of Submission of Billing on November 6, 2019. Thus, it is expected that the respective billings for the on-going and current grantees for STUFAPs and TD Programs for the 1<sup>st</sup> and 2<sup>nd</sup> Semesters should also be submitted during the meeting. For UNIFAST Program, it is requested that billings for 1<sup>st</sup> and 2<sup>nd</sup> semesters be submitted together with Certificate of Registration and Statement of Account. Failure to do so will mean no payment for this year.

Your utmost cooperation is highly sought.

  
**MARICAR R. CASQUEJO, Ph. D, CESO III**  
Director IV

